

POSOL RESIDENTS MANAGEMENT COMPANY LTD

**MINUTES OF THE BOARD MEETING HELD VIA A VIDEO CONFERENCE CALL
22nd May 2020**

Present: Julian Shaw (JS), Chairman
Ian Currie (IC), Secretary
Reg Sillence (RS)
Paul Le Maistre (PLM)
Mark Abrams (MA)
Nigel Padbury (NP)
Darron August (DA)

Ruth Hoff (RH) Alexander Faulkner Partnership Ltd
Lisa Kennard (LK) Alexander Faulkner Partnership Ltd

MINUTES OF THE LAST BOARD MEETING 17th April 2020

22/05/001 The minutes of the April meeting had previously been circulated. It was agreed that they represented an accurate record of the meeting.

FINANCE

22/05/002 The finance reports for expenditure to 30th April were circulated. Expenditure as at that date was £176,106.75 against a budget of £190,459.75. The aged debtors were discussed and the Board felt that each debtor was being suitably monitored by AFP's Credit Control Team.

COVENANTS

The minutes of the Covenants Working Group meeting held on 14th May were reviewed as follows:

22/05/003 [] Bryher Island – Revised plans had been submitted to the CWG. The Board will investigate this further.

22/05/004 Bryher Island – The colour of fences will be investigated further by the CWG.

22/05/005 [] Carbis Close – The under-balcony extension photographs had been saved on file.

22/05/006 [] Mullion Close – AFP will send a letter regarding washing in the rear garden.

22/05/007 [] Tintagel Way – A Shareholder had reported overgrown trees close to the waterside. The covenant restricts plants on the waterside and marina wall. AFP will respond to the Shareholder and request they contact Premier Marina direct.

22/05/008 [] Cadgwith Place – The CWG and the Board approved the plans for the internal cupboard. AFP to send a letter of conditional approval.

22/05/009 [] Carbis Close - The Shareholder has been asked to provide a photograph of the proposed Juliet balcony.

- 22/05/010 [] Bryher Island – A member of the GWG will meet with the Shareholder to discuss the proposal with regards to retaining a low-level planting area. The GWG can suggest suitable planting and location of the landscaping area. The Shareholder will be requested to forward a revised proposal.
- 22/05/011 [] Coverack Way – The Board approved the loft extension and Juliet balcony subject to the window in the door being horizontal with obscure glass. AFP to send a letter of conditional approval.
- 22/05/012 [] Newlyn Way – AFP to send the final letter of consent.
- 22/05/013 [] Coverack Way – The Board will be progressing this with the solicitor.
- 22/05/014 [] Carbis Close - A member of the CWG will report back to AFP regarding the garage number.
- 22/05/015 Garages – The CWG will identify the garages that require painting.

GARDENING

The minutes of the Gardening Working Group meeting held on 30th April were reviewed as follows:

- 22/05/016 Port Way – The Board agreed to the planting of wildflower turf, AFP to raise the purchase order.
- 22/05/017 Tintagel Way – A member of the GWG met with the Shareholder. AFP will write to the neighbouring Shareholder and facilitate the communication between both parties. The POSOL trees will be addressed by the gardening team, AFP will raise a purchase order.
- 22/05/018 Coverack Way – A gardening quote will be submitted to extend the rockery.

SECURITY

- 22/05/019 Cadgwith Place – A Shareholder has reported to the police that a bicycle was stolen.

ESTATE MAINTENANCE

- 22/05/020 Newlyn Way – Two commercial vans were reported by a Shareholder parked on the estate. A Director attached a letter and parking regulations to both vehicles.
- 22/05/021 Tintagel Way – A Shareholder reported a large oversized white van. AFP to send a letter and parking regulations to attach to the vehicle once they have been informed of the registration number.
- 22/05/022 Water Taps – AFP will attend site with Southern Water when the Government restrictions are eased.

BERTHING

22/05/023 Berth [] – A Shareholder reported that people were living on the boat. AFP contacted the Shareholder to investigate this further.

22/05/024 Pontoon Survey – The company will be advising of the report in the next two weeks.

COMMUNICATIONS

22/05/025 The new database will commence after the Government restrictions are eased.